

**Minutes**  
**Litchfield Board of Fire Commissioners & EMS**  
**March 13, 2014 7:00 PM**  
**Northfield Fire House, 12 Knifeshop Rd. Northfield**

**Members Present:** Chairman John Campbell, Douglas Hatstat, Francine Spencer, Teresa Berry, and Aaron Lanthier, Paul Parsons.

**Members Absent:**

**Call Meeting to Order** – The Chair called the meeting to order at 7:01 p.m.

**Approval of Minutes – January 9 and January 21, 2014.** Motion by D. Hatstat to approve January 9 minutes, F. Spencer seconded and the motion passed unanimously. Motion by T. Berry to approve January 21 minutes, seconded by D. Hatstat, and the motion passed unanimously with P. Parsons abstaining because he was not present.

**Public Requests / Comments - None**

**Commission Requests – None**

**Budgets – Department and Capital and Operating Budgets**

The Chair stated that he attended the Capital Committee meeting and explained to the Board the tire exchange program. He explained that he presented a 6 year plan for tire replacement. More work needs to be done on this. P. Parsons stated that the Capital budget has been sent on for approval at town meeting, the BOS budget has not.

**Fire Marshal position update** – A. Lanthier filled the Board in on proceedings. He explained that the pool of 8 applicants was narrowed down to 2 for interviews. Dave Rogers was one of the candidates and the consensus of all involved was to offer the position to him. The decision of when he could start needs to be discussed further with him. F. Spencer moved to support the recommendation to hire Dave Rogers as the new Fire Marshal, T. Berry seconded and the motion passed unanimously.

**Update on Department Physicals** – Nothing new to report.

**Any EMS Business that needs to be discussed** – The Chair stated that he was told that Bantam will be billing for services beginning in July.

**Communications - None**

**Old Business - None**

**New Business** – The Chair stated that he would like to have an apparatus listing from the chiefs, including a 10 year plan for truck replacements. There have been problems with batteries on the generators at the fire houses. Should a service contract be purchased for the upkeep of the generators, so they are ready when they are needed for storms, etc. The Board discussed the fact that each department will have to pay for their copy of the software license for the Firehouse program beginning with the new budget.

**Adjournment**



**John Campbell, Chairman**  
**Board of Fire Commissioners & EMS**

**Date**

5-8-2014